



AMERICAN ASSOCIATION FOR ACCREDITATION OF AMBULATORY SURGERY FACILITIES, INC.

Medicare ASC ■ Medicare RHC ■ Medicare RA/OPT ■ ASF Surgical ■ ASF Oral Maxillofacial ■ ASF Procedural  
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To: Facility Directors  
From: Theresa Griffin-Rossi, CAE, AAAASF Executive Director  
Date: May 25, 2017  
RE: Peer Review Compliance

## **This is a courtesy reminder to help you remain in compliance**

2017 Peer Review Reporting Period 1 (January 1, 2017 to June 30, 2017) will OPEN for reporting on July 3, 2017, with a deadline of August 15, 2017.

Please start gathering the cases and any sequelae in advance. This will ensure you are prepared when the system opens in July.

### **700.020.010**

Peer review is performed at least every six months (biannually) and includes reviews of both random cases and unanticipated operative sequelae using the AAAASF forms and reporting format. A random sample of the cases for each surgeon must include the first case done by each surgeon each month during the reporting period for a total of six cases. If a surgeon using the facility has done less than six cases during a reporting period, that must be reported to the AAAASF Central Office and all of that surgeon's cases during that period must be reviewed.

- Enter cases through the online reporting system at [www.aaaasf.org](http://www.aaaasf.org) and follow the links for Peer Review. Your user name and password will be needed but the website also contains a “forgot password” function in case you need assistance.

### **OR**

- You may download the forms online and each operating surgeon may complete his or her reports in hard copy and send them to the AAAASF central office. AAAASF staff will then enter the data for you in the online reporting system. There is a \$100 charge per operating physician for this service.

As always, if you have any questions regarding the completion of your peer review, please contact the Peer Review Help Desk at 888-545-5222 or email [helpdesk@aaaasf.org](mailto:helpdesk@aaaasf.org).