2018 ERM Breakfast Symposium Proposal Instructions:

- The Symposium will take place first thing Friday morning, March 16, 2018
- Symposium should be an hour total length – please allot for discussion time.
- There may be up to 3 speakers.
- Type directly in this WORD document and limit submission to 3 pages.
- Use COMPLETE names (DO NOT USE INITIALS) & credentials for the Organizer and Speakers.
- All submissions must be completed electronically and emailed to Heather MacLean.
- Deadline is Sunday, October 22, 2017 at 11:59 pm.

1. **Symposium Title:**

2. **Organizer**
   
   Name:
   Institution:
   Address:
   Telephone:
   E-Mail:
   ☐ AFMR Member ☐ Check if participation has been confirmed

3. **Indicate most recent meeting or conference where work in this area was presented:**

4. **Are there two or more conflicting issues that warrant presentation and discussion?**

5. **Identify professional practice gaps that this will address and how they were determined:**

6. **How will this symposium improve attendee’s competence (knowledge in action), performance (skill set) and outcomes (impact of care)?**

7. **State the learning objectives:**

8. **What educational format (didactic, panel discussion or case studies) will be used and why is it most appropriate?**

9. **Do you have any organizations that you recommend contacting for an educational grant pertaining to this therapeutic area?**
10. **Speakers** (Be sure to allow sufficient time for discussion):

**1st Speaker**
Name:  
Institution:  
Address:  
Telephone:  
E-Mail:  
☐ AFMR Member  ☐ Check if participation has been confirmed

Presentation Title:  
Time Allotment:  

**2nd Speaker**
Name:  
Institution:  
Address:  
Telephone:  
E-Mail:  
☐ AFMR Member  ☐ Check if participation has been confirmed

Presentation Title:  
Time Allotment:  

**3rd Speaker**
Name:  
Institution:  
Address:  
Telephone:  
E-Mail:  
☐ AFMR Member  ☐ Check if participation has been confirmed

Presentation Title:  
Time Allotment: