

2016 ELECTION INFORMATION AND REQUIREMENTS FOR PBUS BOARD OF DIRECTORS

To: All PBUS Members
From: Gene Newman, MCBA — Chair, Nominating Committee
Nominating Committee Members
Subject: 2016 Elections for PBUS Board of Directors

Per the adopted PBUS By-laws by the membership in July 2015, the Nominating Committee is comprised of the past Presidents of the association and the current President appoints the Chair of the committee. Per those By-laws, President Scott G. Hall has appointed Gene Newman, MCBA, to serve as Chair of the Nominating Committee. The other members of the committee include Linda Braswell, MCBA and Co-Chair of the committee; Dudley Goolsby, CBA; Armando Roche, MCBA; John Duvall, CBA; and Tony Madrid, MCBA.

There will be three calls for nominations:

- The **FIRST CALL** for nominations will occur in the PBUS News Update, which is published weekly, as well as notification on the PBUS website and e-mail blast to PBUS members.
- The **SECOND CALL** for nominations will occur from the floor of the membership meeting, which will be held on **Tuesday, Feb. 23, 2016** in Egyptian Ballrooms A-C at the Luxor Casino and Resort. After the SECOND CALL, the membership meeting will be recessed until it is reconvened on Wednesday, Feb. 24, 2016.
- The **THIRD CALL** for nominations will occur at the membership meeting, which will convene on **Wednesday, Feb. 24, 2016** in Egyptian Ballrooms D-G at the Luxor Casino and Resort. After this call for nominations, nominations will be closed and the election held.

Candidate Eligibility and Process:

1. Candidates must have been a voting member in good standing continually for two years prior to the election (minimally February 2014 through February 2016);
2. Candidates must be licensed or authorized by a government agency to write or execute bail in the state in which they live in;
3. Candidates must send an e-mail to the Nominating Committee Chair of their intent to run for a specific office no later than **Friday, February 5, 2016** by 5:00 p.m. EST to be on the printed ballots;
4. Candidates nominated from the floor as write-in candidates at the membership meetings on **Tuesday, February 23, 2016** and on **Wednesday, February 24, 2016** must be present and verbally accept the nomination indicating they are willing to serve if elected;
5. Candidates who have opposition will have names listed in alphabetical order on the ballots;
6. Write-in candidates will only be accepted from the floor at the membership meetings and voting membership and criteria will be verified before confirming the individual is placed as a write-in candidate on the ballots;
7. Candidates may place campaign **literature** at the Tuesday membership meeting, Tuesday candidate forum and Wednesday membership meeting only;
8. Candidates cannot use insurance company advertising on campaign materials;
9. Candidates will be responsible for obtaining permission from the Luxor staff to display **campaign signage or banners** in the common areas of the hotel;
10. All campaign materials will be coordinated by and at the expense of the candidate;
11. Separate ballots will be printed for (a) Executive Committee and At-Large Directors and (b) for the Regional Directors;

12. Ballots will be designed and printed on special paper to prevent duplication or fraud;
13. A candidate forum will be held the day prior to the election, on **Tuesday, February 23, 2016**, for the purpose of allowing candidates who are opposed to make a campaign statement;
14. Presidential candidates will be given three minutes for comments to the membership during the candidate forum;
15. Other candidates facing opposition will be given two minutes for comments to the membership during the candidate forum;
16. Unopposed candidates will be introduced only;
17. Each candidate that is running opposed may have one representative accompany the Nominating Committee Chair and PBUS staff to a separate location to count votes; candidates cannot enter the ballot counting area;
18. If a candidate runs for the Executive Committee or an At-Large Director and loses, they can be nominated from the floor as a write-in candidate to run for a Regional Director position.
19. The elected candidates will be announced at the end of the vote count to the membership.

Voting Eligibility and Process:

Article III – PBUS July 2015 By-Laws

Section 2. Eligibility for Voting Membership.

Membership shall comprise those individuals within the United States **who are currently licensed or approved by the authorized Governmental agencies within their respective jurisdictions to execute bail bonds for the public sector.** Voting membership shall be revoked if the member has their license, permit or right to execute bail bonds revoked by any issuing authority. Membership shall not be denied on the basis of gender, race, color, creed, or national origin.

1. Eligible voting members must have dues paid in full by close of registration on **Tuesday, February 23, 2016 at 3:00 p.m. PST;**
2. All renewals, upgrades or new voting memberships will need to be completed by close of registration on **Tuesday, February 23, 2016 at 3:00 p.m. PST;**
3. New members who wish to vote in the election and who meet voting criteria must pay for a voting membership by close of registration on **Tuesday, February 23, 2016 at 3:00 p.m. PST;**
4. Voting members who renew their membership, who wish to vote in the election and who meet voting criteria must pay for a voting membership by close of registration on **Tuesday, February 23, 2016 at 3:00 p.m. PST;**
5. All non-voting members **who have not yet expired** and who wish to upgrade to a voting membership (additional \$180) and who meet voting criteria must do so by close of registration on **Tuesday, February 23, 2016 at 3:00 p.m. PST** (original membership expiration date will not change);
6. Agency and National Board Certified memberships include two voting members who must meet voting criteria and which must be determined and declared by close of registration on **Tuesday, February 23, 2016 at 3:00 p.m. PST;**
7. All other voting membership types are specific to the individual and no voting substitution will be allowed;
8. Membership dues are completely separate from any registration fees; registration fees should not be construed as to cover membership dues;

9. Only eligible voting members who meet voting criteria and who are in good standing with membership dues paid in full by **Tuesday, February 23, 2016 at 3:00 p.m. PST** will be eligible to vote in the election;
10. **Eligibility for Voting Membership:** membership shall comprise those individuals within the U.S. *who are currently licensed or approved by the authorized Governmental agencies within their respective jurisdictions to execute bail bonds for the public sector.* Voting membership shall be revoked if the member has their license, permit or right to execute bail bonds revoked by the issuing authority.
11. All **new** voting members, members who **renew** as a voting member or members who **upgrade** from a non-voting to a voting membership on-site at registration, must present a copy of licensure or credentials showing that they are authorized by a Governmental agency within their respective jurisdictions to execute bail bonds for the public sector.
12. **Effective immediately** and prior to on-site registration commencing, all **new** members who join PBUS as a voting member, **renew** as a voting member or members who **upgrade** from a non-voting to a voting membership and meet voting criteria, must present a copy of licensure or credentials that they are authorized by a Governmental agency within their respective jurisdictions to execute bail bonds for the public sector.
13. A copy of the documentation shall be sent to the PBUS office **within 10 days of application, renewal or upgrade;**
14. If outside of 10 days of commencement of the winter conference, a copy of such documentation must be presented on-site to PBUS staff.
15. Eligible voting members must be present to vote; no proxy votes accepted;
16. Members do not have to be registered for the conference to attend the membership meetings on **Tuesday, February 23, 2016** or **Wednesday, February 24, 2016** or to vote in the elections; security will let non-registered members into the membership meetings when they begin;
17. All registered conference attendees who are voting members will receive a voting ribbon, which must be attached to their conference badge;
18. At the elections and prior to receiving the election ballots, eligible voting members if registered **must show their conference badge with name and agency;** non-registered members **must show a valid form of a picture ID;** each eligible voting member will sign next to their name on a membership roster that they are a voting member in good standing;
19. Each voting member will receive a wristband in conjunction with their ballots signifying that they are eligible to vote and their name will be highlighted next to their signature indicating they have received their voting ballots; and
20. Additional ballots will not be supplied to a voting member once this process is complete.